

RECORD OF EXECUTIVE DECISION
1 APRIL 2020

Decision maker	Details of Decision	Reasons	Other options considered and rejected	Conflict of interest declared by any Executive member consulted	Contact officer from where the documents can be obtained
Cllr John Lodge, Leader of the Council	To approve Saffron Walden Museum's Documentation Policy 2020-2025.	To remain compliant with legal and best practice requirements.	None.	None.	Carolyn Wingfield, Curator - Saffron Walden Museum

A decision will come into force and may be implemented on the expiry of five working days after the date of publication unless either the Chairman or any three members of the Scrutiny Committee objects and calls it in.